



ORLANDO HOUSING AUTHORITY

October 9, 2006

In an effort to insure we have correct information to accurately prepare your 1099 for the 2006 calendar year, we are requesting that you return this letter with the information below completed. Please include a legible copy of a current, valid photo identification and social security card or verification of tax identification number.

We will compare the information you provide to what we currently have on file and make any necessary changes so that you may receive an accurate 1099 by January 31, 2007.

This information must be returned, no later than November 30, 2006, to:

Ms. Rhonda Y. Pierce, S8 Director
Orlando Housing Authority
24 Fanfair Ave.
Orlando, Fl 32811

If you choose, you may bring this information in person to our Section 8 Office located at 300 Reeves Court, Orlando, Fl 32801.

Thank you for your immediate attention to this matter. If you have any questions or concerns, please feel free to contact me 407-894-1500 ext. 1013. We look forward to working with you again in 2007 as we continue to provide decent, safe and affordable housing to our program participants.

Sincerely,

Rhonda Y. Pierce, PHM/ARM
Section 8 Director

LANDLORD UPDATE INFORMATION

NAME _____ PHONE NUMBER _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

SOCIAL SECURITY NUMBER/TAX IDENTIFICATION NUMBER _____

(PLEASE ATTACH A LEGIBLE COPY OF A CURRENT, VALID PHOTO ID (DRIVER'S LICENSE) AND SOCIAL SECURITY CARD OR VERIFICATION OF TAX IDENTIFICATION NUMBER.)

SIGNATURE _____ DATE _____